

**Westwood Park Association
Meeting Agenda
August 18, 2015 – 7 p.m.
85 Hazelwood Ave.**

MINUTES

I. Roll Call

Present: Kate Favetti, Kathy Beitiks, Caryl Ito, Linda Judge, Ravi Krishnaswamy, Anita Theoharis

Excused: Tim Emert

Guests: Anne Chen, Greg Clinton

7- 7:30 p.m. - Westwood Park residents' opportunity for questions and comments. The Westwood Park Association will commence its business meeting promptly at 7:30 p.m. Residents are welcome to stay to observe.

II. Approval of Minutes July 15, 2015

Caryl made a motion to approve the July 15, 2015 Minutes; seconded by Linda; approved, 5-0.

III. Co-Treasurer's Reports

A. Account Balances – Anne

Total - \$101,948.00; Checking - \$61,128; Savings - \$40,820 (as of 7/31/2015)

B. Dues and Lien collections – Anne

Anne reported that 30 lien letters were sent out; most have now paid

C. Outgoing Checks – Caryl

#1236 (7/15/15): Anne Chen for lien recording; \$255.00

#1237 (7/15/15): Anne Chen for notary service reimbursement; \$110.00

#1238 (7/31/15): Urban Farmer for timers, batteries/common area maintenance; \$290.04

#1239 (8/15/15): Anita Theoharis for reimbursement for gift certificates to S. Shel Drake; postage and envelopes for Annual Meeting election ballots, stamps for newsletter mailing; \$897.20

IV. Committee Reports

A. *Website Update – Ravi - to be taken out of order*

Ravi reported that he paid \$120 to renew the WPA website's domain name, westwoodparksf.org. The website will be backed up. He will be using Google Analytics to gather website statistics. There have been some days with 100 or more unique visitors. He will explore ways to sync email notices posted by neighbors@westwoodpark.com to the website.

B. *Newsletter – Kathy*

Fall 2015 newsletter will be mailed soon.

C. *Common Area Maintenance - Anne*

Water from a broken sprinkler on the Miramar Median recently ran for about five hours before it was stopped. Kate thanked Kathy's nephew Kevin and a neighbor for temporarily fixing the problem.

D. *Planning and Zoning – Anita*

Copy of letter received from resident Mark Balestreri to the SF Building Dept., regarding the construction of additional units at 578 Miramar Ave. Anita recommended that the board work on a response, citing and reminding all parties of the WPA CCRs.

E. *Ocean Avenue – Kate*

On August 20 there will be ceremony to kick off the construction of Unity Plaza; work is proceeding with the landscaping of the easement adjacent to the Ingleside Library on Ocean Avenue; work continues of the development of a Japanese restaurant and karaoke bar in the former El Provenir Market on Ocean at Granada; Target is aiming to open in October.

V. Old Business

A. Annual Meeting Planning – Kate

Kate reported that the Annual Meeting Committee worked on plans to invite community organizations to set up informational tables: e.g., Parks & Recreation Dept., NERT, SAFE, PG&E, PUC, Recology. Sup Yee will speak, the Mayor has been invited, reps from the Police and Fire Depts. have been invited to speak. The Fire Dept. will have an engine on display, as usual; the Police may bring a police horse. Fliers about the meeting will be posted around the neighborhood. Kate provided an update on jobs assigned to board members.

B. Centennial Committee – Kathy

Caryl moved to rescind the following motion approved at the July 15, 2015 meeting: *The WPA instructs the Centennial Committee to seek out a Tax ID number and separate bank account, and to have the WPA treasurer transfer current Centennial Committee funds to that account.* Seconded by Anita; approved 6-0.

The Centennial Committee will present a proposed, draft budget to the WPA Board at the October meeting.

C. Balboa Reservoir Development Planning Process – All

Linda reminded board members of the upcoming meeting of the Balboa Reservoir Development Community Advisory Committee (CAC) at Lick Wilmerding High School on August 26. Sign up on the SF Planning Department website for Balboa Reservoir CAC updates.

D. Community Advisory Committee (CAC) Agenda; Communications/Contact Information for Public Inquiries - Kate

Discussion was held regarding WPA contact info for public comments and questions regarding the CAC meetings and proposed reservoir development.

E. WPA Balboa Reservoir Development Subcommittee – Linda

Linda Judge will head the WPA's Balboa Reservoir subcommittee and act as Kate Favetti's alternate on the CAC. The WPA Balboa Reservoir Development Subcommittee next meeting date TBA.

F. Doggie Doo Signs – Kate

Kate requested that this item be held over to the October meeting

VI. New Business

None

VII. Next Meeting

October 21, 2015 at 7 p.m.

IX. Adjournment

10:30 p.m.

Caryl moved for adjournment; Kathy seconded; motion approved.

*Respectfully Submitted,
Kathleen Beitiks, Secretary
Westwood Park Association*