

Westwood Park Association
Meeting Minutes
July 15, 2015 – 7 p.m.
598 Miramar Ave., SF

6:30 p.m. - Westwood Park Balboa Reservoir Proposed Development Committee
7 p.m. - Regular Meeting

AGENDA

7 - 7:30 p.m. - Westwood Park residents' opportunity for questions and comments. The Westwood Park Association will commence its business meeting promptly at 8:00 p.m. Residents are welcome to stay to observe.

I. **Roll Call**

Present: Kate Favetti, Kathy Beitiks, Linda Judge, Caryl Ito, Tim Emert, Anita Theoharis

Excused: Ravi Krishnaswamy

Guest: Anne Chen

II. **Approval of Minutes of June 30, 2015**

Tim made a motion to approve the June 30, 2015 Minutes; seconded by Linda; approved 5-0.

III. **Co-Treasurer's Reports**

A. *Account Balances* - Anne

B. *Dues and Lien collections* – Anne

Anne Chen has filed liens on WPA properties that have not paid annual dues by the required period of time. Anne (former WPA treasurer) has graciously agreed to assist the board with other treasurer duties. Anita will work with her.

C. *Outgoing Checks* – Caryl

Check #1230 - \$49.80 (5/18/15); AT&T (phone bill)

IV. **Committee Reports**

A. *Website Update* – Ravi

No report.

B. *Newsletter* – Kathy

Kathy reminded board members of the July 27 deadline for submission of assigned articles. The plan is to have the newsletter mailed to WP residents about two weeks before the September 12 Annual Meeting.

C. *Common Area Maintenance* - Anne

Anne Chen continues to oversee the WPA's Common Areas maintenance. She reported that the Miramar Median may need \$300 to replace some watering timers that are failing. She added that there are 14 "green" areas in Westwood Park, which translates to 14 timers that need occasional repairs.

D. *Planning and Zoning* – Anita

Anita said that she will review letter when received from resident concerned about two units being built at 579 Miramar Avenue. The board will consider the best way to address this and the in-law legislation in general.

E. *Ocean Avenue* – Kate

Kate reported that there will be a “breaking ground” event the day after Labor Day for Unity Plaza on Ocean Avenue (near the Phelan Loop). There will be palm trees, a historical element and possibly a future, regular Farmers’ Market.

V. **Old Business**

A. *Reservoir Development Planning Process* – Linda Judge

To be convened at 6:30 as a Committee of the Whole

-Linda reported that the Balboa Reservoir Development Community Advisory Committee (CAC) will have its first meeting in August (no date yet). Two new documents regarding transit access are on the SF Planning Department’s website. She will bring them to the next meeting.

-The second meeting of the WPA Balboa Reservoir Sub-committee will be held August 17. Discussion points will be presented at the Board meeting on August 18.

B. *Centennial Committee* – Kathy

Tim made a motion to have the WPA instruct the Centennial Committee to seek out a Tax ID number and separate bank account, and to have the WPA treasurer transfer current Centennial Committee funds to that account. Seconded by Caryl; approved, 5-0.

VI. **New Business –**

A. *Annual Meeting Planning* – Kate

Kate said there are three new residents who have volunteered to help with the planning of the Annual Meeting on September 12. She will set a meeting date for the planning committee.

VII. **Next Meeting - August 18, 2015, 7 p.m.**

VIII. **Adjournment - 9:20 p.m.**

Caryl made a motion to adjourn; seconded by Kathy; approved 5-0.

*Respectfully Submitted,
Kathleen Beitiks, Secretary
Westwood Park Association*

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