

**Westwood Park Association  
Annual Meeting Minutes  
September 10, 2016 – Faxon Avenue Green  
11 a.m. to 1 p.m.**

**AGENDA**

- I. Call to Order and Welcome Message** – Kate Favetti (11:30 p.m.)  
*Present:* Kate Favetti, Kathy Beitiks, Caryl Ito, Tim Emert, Ravi Krishnaswamy, Anita Theoharis  
*Excused:* Linda Judge

Kate welcomed residents and stated that overall Westwood Park is in good shape. She thanked the Annual Meeting Committee for its work. She also thanked representatives from Parks & Recreation, SFPD, SFFD, SAFE, Recology, and SF PUC Water Conservation for staffing informational tables. Board member Caryl Ito was thanked for providing a “Kids’ Activity Table.” Kate updated residents on the proposed plans to develop the Balboa Reservoir, commenting that as the WPA representative she will cast a dissenting vote on the proposed Principles and Parameters for the development’s Request for Proposal, since the city has not addressed several concerns of Westwood Park. She thanked Linda Judge and members of the Westwood Park Balboa Reservoir Committee for their continued vigilance, input and representation of our neighborhood’s voice. She encouraged residents to continue to attend the monthly Community Advisory Council (CAC) meetings of the Balboa Reservoir Study.

Complaints continue about dog owners not cleaning up after their pets. New “Pet Alert” signs have been posted throughout the neighborhood. In addition, the manager of the Avalon apartments has been contacted about its residents who let their pets use Westwood Park and neglect to clean up after them.

At the end of the meeting, Kate announced that she would be resigning from the board to attend to some personal issues.

- II. Treasurers’ Report** – Caryl Ito  
*Checking:* \$69,580; *Savings:* \$40,842; *Total:* \$110,422 (As of 8/31/2016)  
*Outgoing Checks*  
**#1300** - 9/2/16, \$1501.80, Dragon Printing (Anita Theoharis- Reimburse for Newsletter, Ballot)  
**#1301** - 9/10/16, \$683.24, Roxie’s, (Deli sandwiches for Annual Meeting)  
**#1302** - 9/10/16,\$183.16, Vivian Dudro (Reimburse for various supplies for Annual Meeting.)

Caryl commented that the WPA is ahead of its projected income due to collections of homeowners’ dues and liens. She provided a description of the categories on the Income and Expense Report, as well as the total funds for each category.

- III. Trees and Common Areas Report** – Anne Chen  
Speaking for Anne, Kate said that Anne has been successfully overseeing the tree management program and keeping the board up-to-date on the state of the

Miramar Median trees and vegetation, as well as the plants in other Common Areas in the neighborhood.

**IV. Planning and Zoning - Anita Theoharis**

Anita mentioned there have been several home sales recently. She provided a history and background of the Westwood Park Residential Character District, reminding residents that plans to alter their homes “outside the envelope” require approval by the WPA Board.

**V. Board of Directors’ Election Results – Margaret Reed, Inspector of Ballots**  
Speaking for Margaret Reed, Laura Frey announced the results of the WPA board election. Residents **Joe Koman, Francine Lofrano** and **Anne Chen** were congratulated for their election to the three open positions on the WPA Board. Their terms will end in 2019. The final vote tally: *Joe Koman 144, Francine Lofrano 141, Anne Chen 138, Terry McKenna 2, Sean Riordan 2, Jacqueline Calle 1, Tom Kowalski 1.*

**VI. Speakers/Open Questions**

**A. Battalion 9 Chief Pumphrey, SF Fire Department**

Dep. Chief Pumphrey encouraged residents to participate in NERT (Neighborhood Emergency Response Training). He explained there are 19 fire trucks in the city and that there is no “default” hospital when Paramedics are called – it depends on the circumstances of the medical emergency. He welcomes calls to the department regarding fire prevention questions.

**B. Captain Joseph McFadden, Ingleside Police Station**

Capt. McFadden said Westwood Park is a low crime area, but there has been an increase in home and car burglaries throughout the city. He encouraged residents to form a Neighborhood Watch group on their block – which has proven to be very effective. He also encouraged residents not to be shy about calling the police anytime something or someone looks suspicious. Also, send emails regarding increasing traffic issues on Ocean Avenue.

**C. Mayor Ed Lee, (representatives)**

David Ong, Noise Abatement Office of SF Airport and David Takashima of Mayor's Office spoke about an uptick in aircraft noise. Monitors have been placed around the city and they are working with the FAA for solutions to the excessive airplane noise.

**D. Kathleen Beitiks, Centennial Committee**

Kathy talked about the 100<sup>th</sup> anniversary of Westwood Park in 2017 and the work of the Centennial Committee. The Committee has about \$5,200 in donations, but it needs more funds to place Centennial streetlight banners around the neighborhood next year. She encouraged residents to donate \$25 for a raffle ticket for a chance to win a souvenir banner at the end of 2017. She also talked about other Centennial projects such as a Centennial Album, Self-Guided Walking Tour and creating Westwood Park Archives for home documentation photos and copies of original building permits.

**E. Norman Yee, Supervisor District 7**

Sup. Yee answered questions about Airbnb and other home rental companies. There have been complaints that some home owners are not complying with the rules and regulations. He said the city is aware of complaints regarding a particular home in Westwood Park and that the city is

pursuing the issue for prosecution. One resident complained about traffic on Ocean Avenue. Yee said he is obtaining funding to help improve the situation, and more police patrols in the area are needed to check the ongoing situation. Another resident complained about bikes lanes on Ocean Avenue around San Jose Avenue, which have eliminated parking and make it difficult to unload athletic equipment for field play in Balboa Park. Yee said the addition of bike lanes was a decision made by the SFMTA. Another resident complained about the congestion on Ocean and Plymouth, which often results in fights between motorists. It was suggested Plymouth be changed to a one-way street, but another comment indicated the fire department has opposed that idea for fire safety/accessibility reasons.

**VII. Wellness Volunteer Drawing**

Jeff Lorton won the opportunity to be Coordinator of the CCSF Wellness Center Passes.

**VIII. Additional Business**

Minutes of August 16, 2016 board meeting were approved via electronic vote, Sept. 9-12; 6-0.

**IX. Adjournment and Picnic**

The meeting was adjourned as 12:41 p.m. Residents were invited to enjoy a lunch of sandwiches and drinks, provided by the WPA.

Next Meeting: September 13, 7 p.m. (Anita Theoharis' home)

*Respectfully Submitted,  
Kathleen Beitiks, Secretary  
Westwood Park Association*

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