

Westwood Park Association  
Meeting Notice and Agenda  
February 23, 2016 - 7:00 p.m.  
Please call (415) 333-1125 or email board@westwoodpark.com

## **AGENDA**

### **I. Roll Call**

**7:00 p.m. to 7:30 p.m. - Westwood Park residents' opportunity for questions and comments. The Westwood Park Association will commence its business meeting promptly at 8:00 p.m. Residents are welcome to stay to observe.**

### **II. Approval of Minutes January 16, 2016**

### **III. Co-Treasurer's Reports (10 Minutes)**

- A. Account Balances - Anne
- B. Dues and Lien collections - Anne
- C. Outgoing Checks – Caryl

### **IV. Committee Reports (1 Hour)**

- A. Website Update – Ravi - to be taken out of order (5 Minutes)
- B. Newsletter – Kathy (5 Minutes)
- C. Centennial Committee – Kathy (5 Minutes)
- D. Common Area Maintenance - Anne (5 Minutes)
- E. Planning and Zoning – Anita (5 Minutes)
- F. **Balboa Reservoir Proposed Development Committee – Linda Judge**  
**To be convened at 6:30 as a Committee of the Whole (30 Minutes)**
- G. Ocean Avenue – Kate (5 Minutes)

### **V. Old Business (50 Minutes)**

- A. Budget FY 2015-2016 Closeout – Anne (10 Minutes)
- B. Budget FY 2016-2017 – Anne (10 Minutes)
- C. Co-Treasurer/Bookkeeper/Income Accounting/ Responsibilities – All (15 Minutes)
- D. Project/Common Area Maintenance Board Oversight responsibility – All (10 Minutes)
- E. Communications/Website – All (5 Minutes)

### **VII. New Business (15 Minutes)**

- A. Annual Meeting– Kate (5 Minutes)
- B. Association Phone Message Retrieval – Kate/Ravi (10 Minutes)

### **VIII. Executive Session: Potential Litigation (10 Minutes)**

### **IX Next Meeting: March 17, 2016 at 7:00 p.m.**

### **X. Adjournment**